

## RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LIVERPOOL METROPOLITAN DISTRICT  
HELD  
MAY 14, 2007

A regular meeting of the Board of Directors of the Liverpool Metropolitan District (referred to hereafter as "Board") was convened on Monday, the 14th day of May, 2007, at 3:00 P.M., at R. S. Wells, LLC, 6399 S. Fiddler's Green Circle, Suite 102, Greenwood Village, Colorado.

### ATTENDANCE

#### Directors In Attendance Were:

Dave Bellamy  
Carrie Houck  
Dean Lagrave  
Cathy Mitchell

Margie Fish's absence was excused

#### Also In Attendance Were:

Bob Brooks; R.S. Wells, LLC  
Sarah Hunsche; Clifton Gunderson, LLP  
Eric Plouffe; JBK, Inc. Landscaping

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### Disclosure of Potential Conflicts Of Interest

The Board noted that disclosures of potential conflict of interest statements for each of the Directors were filed with the Secretary of State seventy-two hours in advance of the meeting. The Chairman requested that the Directors consider whether they had any additional conflicts of interest to disclose.

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### ADMINISTRATIVE MATTERS

Call to Order/Agenda: Chairman Bellamy called the meeting to order at 3:00 p.m. Following review and discussion, upon motion duly made by Director Houck, seconded by Director Lagrave and, upon vote, unanimously carried, the Board approved the agenda.

Meeting Location/Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board further noted that notice of this location was duly posted and that it has not received any objections to the location or requests that the meeting place be changed by residents or taxpaying electors within the District's boundaries.

Minutes: The Board reviewed the minutes of the January 29, 2007 regular meeting and the April 30, 2007 District Tour. Following discussion, upon motion duly made by Director Houck, seconded by Director Lagrave and, upon vote, unanimously carried, the minutes of the January 29, 2007 regular meeting and the April 30, 2007 District Tour were approved as amended.

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### FINANCIAL MATTERS

Claims: Ms. Hunsche reviewed the claims for the period ending May 14, 2007, totaling \$2,984.43. Following review and discussion, upon motion duly made by Director Houck, seconded by Director Lagrave and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending May 14, 2007.

Ms. Hunsche reviewed the ratification claims for the period ending April 15, 2007, totaling \$30,143.39. Following review and discussion, upon motion duly made by Director Houck, seconded by Director Lagrave and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending April 15, 2007.

Financial Statements: Ms. Hunsche reviewed the current cash position statement and March 31, 2007 financial statement setting forth the cash

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deposits, investments, budget analysis and accounts payable vouchers for the period ended March 31, 2007. Following discussion, upon motion duly made by Director Houck, seconded by Director Lagrave and, upon vote, unanimously carried, the Board accepted the current cash position statement and March 31, 2007 financial statement as presented.

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### MANAGER ITEMS

Dog Station Purchases: Mr. Brooks requested direction on the purchase of dog stations. The Board had discussed purchasing two stations from Cherry Creek Vista Parks and Recreation District but after the recent walk through they discussed purchasing three stations. The Board directed the District Manager to pursue the purchase of three dog stations.

FEMA Grant: Mr. Brooks informed the Board that Ms. Talbert had made application for reimbursement of snow removal during the storm in December to the FEMA Disaster Grant Program. Ms. Talbert believed that the District will receive roughly \$2,000.00 to cover snow expenses that were not in the District's budget for snow removal.

Website Development: Mr. Brooks reported that he spoke with Chad Bakeman last week regarding the development of the District's website. At the time of the discussion Mr. Bakeman did not have his notes however he stated that he believed most of the items requested from Ms. Talbert have been received in order to prepare the website. Mr. Bakeman emailed Mr. Brooks a list of items requested along with Ms. Talbert's responses, Mr. Brooks will review the list and make sure all items are complete.

Bond Refunding: Mr. Brooks reviewed with the Board a draft article Ms. Talbert had presented to West Star Management to be included in the Greenfield Gazette Newsletter. Ms. Hunsche provided additional information. After discussion the Board asked that Ms. Hunsche and Mr. Brooks to provide a more detailed draft article to West Star

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Management. Ms. Hunsche and Mr. Brooks will draft an article and will email it to the Board for final review before submitting to the Greenfield Gazette for inclusion in the Newsletter.

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### LANDSCAPE MAINTENANCE

Mr. Plouffe updated the Board on recent activities of JBK Landscaping, the contractor has aerated, fertilized, picked up trash and the regular mowing day will be Thursday with Fridays to complete detailing. Mr. Plouffe informed the Board they had a main irrigation line break which was caused by Xcel Energy and will bill Xcel for the cost of the repair. Mr. Plouffe referred to a document included in the Board packet requesting preferences for flower selections, after discussion the Board elected to wait until Director Fish would be available to provide her input. Director Bellamy stated he will discuss JBK and flower selection with Director Fish and provide input to JBK. Director Houck stated she would like an overall plan for landscape improvements for the Board to review and prioritize the items to be completed. Mr. Brooks will have the list on the August agenda for Board review.

Approved Work Orders: Mr. Plouffe presented the Board with the following work orders; Smoky Hill Road rock bed installation of cobblestone over ground cloth at a cost of \$28,375.00, changed the cobblestone to Hyland Cobblestone at a savings of \$2,475.00 for a total of \$25,900.00, storm clean up, repair damages to greenbelt and at the homeowners backyard at 2211 E. Euclid Lane at a cost of \$1,135.00, replace three ash trees on the South side of Weaver St. entrance at a cost of \$1,410.00, renovation of entrance beds to consist of removal of perennials, grading and lowering the height along the edging, installing ground cloth, installing cobblestone, installing mulch, planting of twenty Junipers, planting of sixty five Daylilies, irrigation renovation, transplant existing Daylilies and at Smoky Hill and Kirk to demolish a hundred and fifty square feet to change the bed shape and install sixty feet of new edging at a cost of \$8,285.00. Work on the Greenbelt leading to the

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Bridge on the West side consisting of installation of cobblestone adjacent to the sidewalk, digging a swell along the property line for drainage and removing and repairing the corner post of the Homeowners fence and installing new rails at a cost of \$2,915.00.

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### OTHER BUSINESS

There were no additional items for Board discussion.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Lagrave, seconded by Director Houck and, upon vote, unanimously carried, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL MAY 14, 2007  
MINUTES OF THE LIVERPOOL METROPOLITAN DISTRICT BY  
THE BOARD OF DIRECTORS.