

## RECORD OF PROCEEDINGS

### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD SEPTEMBER 21, 2009

A regular meeting and Fall Walk-Through of the Board of Directors of the Liverpool Metropolitan District (referred to hereafter as "Board") was convened on Monday, the 21<sup>st</sup> day of September, 2009, at 8:00 A.M., at the corner of Liverpool Street and Fair Avenue.

Attendance      Directors In Attendance Were:

Dave Bellamy  
Carrie Houck  
Dean Lagrave  
Margie Fish

Cathy Mitchell's absence was excused

Also In Attendance Were:

Eric Plouffe; JBK, Inc. Landscaping  
Chuck Reid; R. S. Wells, LLC

Call to  
Order

President Bellamy called the meeting to order at 8:06 a.m. and approved the agenda, noting that a quorum was present, conflicts of interest were filed and that all Directors were qualified.

Administrative  
Matters

A.      Minutes:

The Board reviewed the amended minutes of the regular meeting held on August 17, 2009, and upon motion duly made by Director Lagrave, seconded by Director Fish and unanimously carried, the minutes were approved as presented.

Visiting  
Guests

There were none.

Legal

There were none.

Financial  
Matters

A. Claims:

The Board reviewed the current claims for the period ending September 21, 2009, totaling \$31,380.53. Upon motion duly made by Director Houck, seconded by Director Lagrave and, upon vote, the motion passed unanimously.

B. 2010 Draft Budget

Mr. Reid introduced the draft Budget, the Board discussed the role that the Metro District should play, if any, regarding the pending pool expenses and how this affects the 2010 Budget. Director Houck will initiate a meeting with the HOA Board to discuss financial issues facing the District and the community. There was consensus that the District should not actively pursue funding of the pool expenses. The Board additionally discussed the temporary mill levy reduction that had been in place the last few years. Following discussion, the Board directed Clifton Gunderson to place the temporary mill levy back in the Budget and to roll these funds, if any left over after changes to the assessed valuation, to reserves. The Board indicated their funding priorities are landscaping, pond maintenance and upkeep, and if necessary, the pool.

Landscape  
Items

A. Tree Planting:

The Board discussed the location of the remaining eight trees to be planted. The Board asked Mr. Plouffe to identify the next trees that are to be removed and replaced and to identify them on the master plan. As soon as those are identified the Board will discuss the types of Evergreens to plant, noting that they do not want all the new trees to be Austrian Pines.

B. JBK Work Order:

Mr. Plouffe discussed installing ten rain sensors for a total cost of \$2,250 that will help the District manage its irrigation costs. Mr. Plouffe noted that the rain sensors will be turned off in the summer due to the East Cherry Creek Valley watering schedule. Following discussion, there was a motion to approve the cost of these rain sensors in the 2010 Budget made by Director Houck, seconded by Director Fish. The motion passed unanimously

C. Streetscape Master Plan and Plant Materials:

The Board discussed tentative implementation of the plan, and how best the District can leverage the Trees Across Colorado Program. The Board directed that a meeting set up before November to finalize plant materials and to set the trees to be selected and the Trees Across Colorado Program. The Subcommittee will include, Directors Fish, Bellamy and Mitchell, as well as consultant Randy Randall and with input from

Mr. Plouffe. The Board also discussed comparing costs of The Trees Across Colorado Program versus having JBK plant trees that have warranties.

D. Other Landscaping Items:

Mr. Plouffe noted that the District has been using less water than allowed in the tier two water ratio set by The East Cherry Creek Valley Water District.

Mr. Plouffe asked about tree replacement at the Clubhouse, the Board directed that the trees that need replacement should be done in 2010.

Director Houck asked for a discussion regarding the placement of rock between the fence line and the Piney Creek open space sidewalk. "Weed-whackers" are causing damage on fence posts in this area, the Board discussed three options:

1. Sleeve the fence posts
2. Have the homeowners sleeve the fence posts
3. Remove the grass and place rock around the fence posts

The Board requested Mr. Plouffe to provide a cost for sleeving each one of the fence posts in the area.

Mr. Plouffe noted that sixty six maple trees are recommended to receive root feeding and these have been marked with a blue dot. Mr. Plouffe will follow this request with a work order to include as part of the 2010 Budget.

Mr. Bellamy raised two drainage issues in the Piney Creek Open Space, one on the west side, and the other on the south side. There is general consensus that the south side is the responsibility of the HOA. The District will do additional investigative work regarding the drainage on the west side.

The Board discussed the placing of additional benches along the Piney Creek Trail and asked Mr. Reid to get in touch with the HOA Management Company for the type of benches that they placed in that area.

The Board requested the Manager contact Homeowners along Piney Creek, requesting that they not dump grass clippings and other vegetative material on the outside of their fence line adjacent to Piney Creek open space.

The Board requested work orders from JBK to pull dead trees along Liverpool and Smoky Hill.

District  
Manager

A. 2010 Budget Hearing:

There was a motion made by Director Houck, seconded by Director Fish to set

November 16, 2009 as the Public Hearing for the 2010 Budget at 20601 E. Fair Avenue at 4:00 p.m., and setting Sarah Hunsche as the Budget Official. The motion passed unanimously.

Board Member  
Items

A. Dumpster Day:

The Board reviewed the post card for the October 17, 2009 Dumpster Day, and requested minor changes. They also requested that the Manager email the Board when it is time to put up the signs.

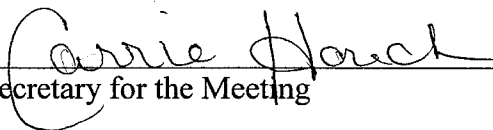
B. Greenfield Records from Stantec:

Director Houck noted that Stantec Engineering Company has records for Greenfield and asked whether or not Liverpool Metropolitan District wanted to keep these records. The Board indicated they would like to keep the records.

Adjournment

There being no further business to come before the Board at this time, President Bellamy adjourned the meeting at 10:15 a.m.

Respectfully submitted,

  
Secretary for the Meeting